

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on March 17, 2020 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

**PLEDGE OF ALLEGIANCE**

**PRAYER**

**OPENING AND READING OF BIDS ON:**

None

**REPORTS AND REQUESTS FROM:**

COMMISSIONERS

**A)**

IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**B)**

EMPLOYEE OF THE MONTH

**C)**

KEY TO THE COUNTY

Items B and C will be postponed until further notice for the safety of all individuals involved.

**D)**

IN THE MATTER OF APPROVING  
BILLS PASSED BY THE ST.  
JOSEPH COUNTY COUNCIL

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
21-20	20-20
14-20	21-20
16-20	22-20
17-20	23-20
18-20	24-20
19-20	25-20
20-20	26-20
15-20	27-20

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**ADD ON:**

IN THE MATTER OF APPROVING  
A SETTLEMENT AGREEMENT

Dr. Fleming moved to accept the above agreement as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING  
RESOLUTION R-2-C-2020

Kim Karkiewicz, Human Resource Director, offices on the 7<sup>th</sup> floor.  
This resolution explains and updates the human resource policies as they relate to the employees during this COVID 19 pandemic.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

ADULT PROBATION  
IN THE MATTER OF APPROVAL  
TO APPLY FOR GRANT FUNDS  
THROUGH THE INDIANA  
SUPREME COURT AND THE  
OFFICE OF COURT SERVICES

Jesse Carlton, Chief Probation Officer, offices on the 4<sup>th</sup> floor.  
We are requesting to apply for these two grants. No matching funds are required from the County.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

AUDITOR  
IN THE MATTER OF APPROVAL  
OF BAKERTILLY PROPOSED  
FINANCIAL SERVICES-PROPERTY  
TAX ASSISTANCE

Mike Hamann, County Auditor, offices on the 2<sup>nd</sup> floor.  
This is a request in a not to exceed amount of \$15,000 annually to provide property tax assistance on an as needed basis. This expenditure has been included in the 2020 budget.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

COUNTY POLICE  
IN THE MATTER OF APPROVAL  
OF RADIOLOGY TECHNICIAN  
AGREEMENT

Peter Agostino, County Attorney.  
This is a contract for a radiology technician for the jail medical. Originally the plan was for an employee for this position. It has been determined that if we hire this out under contract services it would be a cost savings and more efficient use of time.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Kostielney.  
Motion adopted by a 2-1 vote.

**INFRASTRUCTURE, PLANNING & GROWTH:**

Development / Subdivision Requests
Description
Beacon Health System 2020 Sunburst
P-H-M Educational Foundation 2020 Silver Mile Event – 5k Run for Education

<b>Special Events Requests</b>	
<b>Description</b>	
<b>Traffic Regulatory Requests</b>	
<b>Description</b>	
<b>Project Completion Affidavit</b>	
<b>Description</b>	

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

Jessica Clark, County Engineer, offices on the 7<sup>th</sup> floor.  
B-G)  
IN THE MATTER OF APPROVAL  
OF 2020 BID AWARDS FOR:

B) Liquid Bituminous Materials

It is recommended accepting all bids, so we may purchase from the low bidder depending on availability.

C) Miscellaneous Aggregates

It is recommended accepting all bids, so we may purchase from the low bidder depending on availability.

D) Traffic signage and paint

It is recommended that paint and bead items be awarded to Ozark materials as the lowest and most responsible bidder to supply paint, and Osburn Associates as the lowest and most responsible bidder to supply signs. It is recommended accepting all bids for both paint and signs to purchase from the lowest and most responsive bidder depending on availability and shipping and handling cost.

E) Drainage pipe & structures, guardrail, and bridge materials

It is recommended that all bids be accepted except for American Timber Bridge as they failed to submit a valid bid bond. This allows the County to select from the lowest available bidder during the design phase for any type of structure built in 2020.

F) Bituminous Patching materials

It is recommended that the items be awarded to the low bidder as highlighted in the attached bid tabulation. It is further recommended that all bids be accepted and purchase from the lowest bidder based on availability.

G)

Fuels, oils, lubricants, and miscellaneous materials

It is recommended to accept all bids in the event the low bidder is unable to supply materials when requested. It is also recommended Yoder Oil Company as the low bidder for all kindred items and petroleum traders corporation for diesel fuel and gasoline.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

H)  
IN THE MATTER OF APPROVING  
BID REQUEST R&S 92001D-1  
COMMUNITY CROSSINGS MATCHING  
GRANT MAINTENANCE ASPHALT  
OVERLAY PROGRAM

It is requested this be advertised on Friday March 20<sup>th</sup> and 27<sup>th</sup>, 2020 with a bid opening on April 7, 2020.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

I)  
IN THE MATTER OF APPROVAL  
REQUESTS FOR PROPOSALS  
STRUCTURE NO. 196 MAYFLOWER  
ROAD BRIDGE OVER ARDMORE  
TRAIL AND STRUCTURE NO 197  
MAYFLOWER ROAD BRIDGE OVER  
NS AND NICTD RAILROADS  
(FEDERAL AID PROJECTS)

It is requested this be advertised on Friday March 20<sup>th</sup> and 27<sup>th</sup>, 2020 with the letters of interest opening on April 21, 2020.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

Frank Fotia, Constituent services manager, offices on the 11<sup>th</sup> floor.  
IN THE MATTER OF APPROVAL  
OF CHANGE ORDER NO 2-BLDG12-  
2018-E COUNTY CITY COMPLEX  
ELEVATOR MODERNIZATION

The revised completion date is December 31, 2021. This is due to the COVID 19 outbreak.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**OLD BUSINESS:** None

**PUBLIC COMMENTS:** None

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.

  
ST. JOSEPH COUNTY COMMISSIONERS