

**ST. JOSEPH COUNTY, INDIANA  
LOCAL EMERGENCY PLANNING COMMITTEE**

**January 9, 2019 MINUTES**

**CALLED TO ORDER:** 8:30 a.m.

**MEMBERS PRESENT:** John Antonucci, Paul Burrows, Mike Damiano, Kalee Foreman, Elaine Horvath, Greg Hunt, Phil Johnson, Beverly Kingston, Julie Kroger-Tobey, James Lopez, Elizabeth McCue, Todd Roempagel, Mark Rzepnicki, Justin Stopczynski, John Szucs, Jenn Tobey, Mark Walsh, Robert Yeary

**MEMBERS ABSENT:** John Carlson, Matthew Hartz, Chris Heck, Char Monges

**GUESTS:** Scott Kreeger, John Vanvruaene

**APPROVAL OF AGENDA-** Motion to approve by Mark Walsh, Second by Greg Hunt

**APPROVAL OF MINUTES-** Motion to approve by Justin Stopczynski, Second by Jenn Tobey

**FINANCIAL REPORT**

- Elaine gave updated financial spreadsheet for the LEPC accounts. Total cash account balance is currently \$22,777.06.

**COMMITTEE REPORTS:**

- By-laws voting: Motion made by Todd Roempagel to approve LEPC By-law, Second by Mark Walsh.
- For the March meeting, Beverly Kingston from GIS will present the countywide map of all Tier II reporting locations. If allowed, we will put this map on the LEPC website for the public.

**SPILL REPORTS:** None

**OLD BUSINESS:**

- Justin Stopczynski said the floor dry has been delivered to Mishawaka, Clay and South Bend fire stations. Each station should be receiving 22 bags of floor dry. Smaller department bags are being stored at Central Services where the South Bend delivery was made.

**NEW BUSINESS:**

- New Member- Motion made by James Lopez to approve Mike Damiano from South Bend Fire as a new LEPC board member, second made by Todd Roempagel and approved.
- Phil Johnson asked if we have an evacuation plan and at this time. We do not currently have an evacuation plan for St. Joseph County but Jim Lopez will look into establishing.
- For 2019, the LEPC annual exercise/tabletop proposal is due May 1<sup>st</sup>. Normally we have till the end of the year to submit but this year we need to plan the exercise earlier to meet this deadline.

**GOOD OF THE ORDER:**

- James Lopez did a presentation on the tornados of Moore, OK.
- EMA is hosting the MGT-312 Senior Elected Officials Workshop on Tuesday, January 15, 2019. Registration is through Acadis.
- Todd Roempagel said the Hazmat Tech Class has started, they have 16 students in the class this year. March 2, 2019 is the date for the practical exercise.

**NEXT REGULAR MEETING:** March 13, 2019 @ 8:30am @ SB Central Fire Station

**ADJOURN:** Motion to adjourn by James Lopez, second by Todd Roempagel